



2018 UMFA Marathon Flute Concert

Performer & Volunteer Information

Thank you for being a part of this wonderful community event with the goal of removing barriers to music education for students who demonstrate dedication to their studies and financial need. We have heard many inspiring stories from scholarship students and their teachers, and we are grateful for your support in continuing this program and growing it!

2018 Event Details and Application Deadline

The concert will take place on Saturday, October 27 from 10:00 am - 6:00 pm at the Mall of America Sears Court. This event is a fundraiser for UMFA's flute student scholarship fund (<http://umfaflutes.org/scholarships>).

Performer & Volunteer Information

About Performing

Performers may play up to 45 min of music. There is no minimum time requirement for performers to play; it is fine to just play one short piece! Performers of all ages and playing levels are encouraged to join us, from beginners playing Hot Cross Buns to professional flutists. We also welcome "non-Western" flutes (e.g. flutes from around the world)--anything that fits in the broad definition of "flute family" is fair game!

About Volunteering

We need people to help out as audience engagers, stagehands, MCs between performers, low flute attendants, photographers, and greeters at UMFA's table and the performer registration table. Join us for an hour or two (or even the whole day) and meet some fellow UMFA members!

Requirements & Deadline for Performer Application:

All application components must be submitted online or (for checks) postmarked by Sunday, September 30 at 11:59 pm. Applications will not be accepted without all four of the below components.

(1) Performer Application and Optional Volunteer Sign-up

- a. If you are performing both as a soloist and with an ensemble, or in two different ensembles, please register each of those combinations separately. Each individual is only required to make a single donation of \$25 even if you play in more than one group.
- b. Volunteering: Please consider sticking around for an hour or two to help out with some of the various day-of jobs to make it a successful event!

(2) UMFA membership renewal

- a. All flutist performers must be current members of the Upper Midwest Flute Association in order to participate in the event. Membership year runs from September 1-August 31. You can join/renew at <http://umfaflutes.org/OnlineMembershipApplication>. Piano accompanists and non-flutist members of chamber ensembles may participate without becoming UMFA members.

(3) Mandatory minimum fundraising amount of \$25/performer

- a. Additional donations are welcomed after the application deadline and throughout the year. See below for details.
- b. All performers (excepting piano accompanists) are required to fundraise at least \$25.

(4) MOA (Mall of America) waivers

- a. To submit your waiver, email a scanned copy (you can use a free scanner app on your phone or take a well-lit photo where the paper fills up the screen) to umfascholarships@gmail.com.

2018 UMFA Marathon Flute Concert: Performer & Volunteer Information

Stage Layout:

Unless otherwise stated in your application, the stage layout for soloists will be assumed to be one stand and one microphone (and no chair). MOA will not provide music stands, so you need to bring your own. MOA will provide up to 5 microphones on stage in addition to one piano microphone and monitors for the stage and the piano. The stage dimensions are 12'x24'. The stage is elevated, and there are two sets of stairs. The piano will be placed to the performer's left side of the stage (not on the stage). In the performer application, you can specify your needs (e.g. # of mics, chairs, email a drawing of setup).

Piano Accompanists: Coordination and Compensation

Flute soloists must find their own accompanists for the event before completing their registration. For a list of accompanist recommendations, please email umfascholarships@gmail.com. Solo performers are responsible for compensating their accompanists. Accompanists are encouraged to consider donating the cost of their performance time while still receiving compensation for rehearsal time. Upon request, UMFA will provide a donation receipt for the pianist's time given; please email umfascholarships@gmail.com to make this request. (UMFA is a 501c-3 nonprofit organization. All donations, monetary or in-kind, are tax-deductible.)

Getting to the Sears Court before 10 am

If you are assigned to play at around 10am, you may enter through any Mall of America (MOA) doors. Please note that anchor store entrances will be locked until their regular store hours. The Sea Life Aquarium doors are the nearest open ones to the Sears Court; turn right once you enter the main corridor.

Donation Information

Performers' Mandatory Fundraising Donation to Scholarship Program

This event is a fundraiser for UMFA's flute student scholarship fund (see <http://umfaflutes.org/scholarships>). All performers**, including non-flutists*, are required to raise a minimum \$25 donation to the fund (or a group contribution that averages out to at least \$25 per performer).

*Piano accompanists hired by soloists are exempt from this requirement.

**Performers who play in more than one combination (e.g. as a soloist and with an ensemble) are not required to pay the \$25 fee twice. However, larger donations are accepted and encouraged.

Deadline: The minimum \$25 donation per performer is due (online or postmarked) by Friday, September 30 at 11:59 pm; performer registrations will not be accepted without payment. Additional donations will be accepted after registration (and at any time year-round). All funding received via this event (and donations made at other times, as long as they are clearly designated for the scholarship program) will go directly into UMFA's student scholarship fund.

Performers are encouraged to spread the word about the program and find donors to sponsor them in the performance. Larger individual or corporate donations are welcomed as well. There are opportunities for donor publicity and named scholarships.

Raffle Prizes for Top Donors

This year, we will hold a raffle drawing after Give to the Max Day (Nov 14) and give some exciting prizes to top fundraisers. Each raffle ticket is \$10, so a performer who donates \$25 will automatically be entered into the drawing with two raffle tickets. A larger donation will increase your number of raffle tickets. Donations through November 14 will count towards the raffle drawing.

2018 UMFA Marathon Flute Concert: Performer & Volunteer Information

How to Donate

You may donate online (<http://umfaflutes.org/Giving>) or via check (PO Box 2278, Maple Grove MN 55311). UMFA is a 501c-3 nonprofit organization. All donations, monetary or in-kind, are tax-deductible, and donation receipts for tax purposes will be provided upon request. For questions, or to request a donation receipt, please email umfascholarships@gmail.com.

Instrument Drive

At the event (and year-round), we will be accepting donations of gently-used instruments (flutes and non-flutes) for UMFA's partner organizations, Hopewell Music Cooperative North and MusicLink Foundation. UMFA's scholarship students may have access to these instruments through participation in those programs. See information about these organizations at <http://umfaflutes.org/scholarships>.

Donation Receipts for Tax Purposes

UMFA is a 501c-3 nonprofit organization. All donations, monetary or in-kind, are tax-deductible, and donation receipts for tax purposes will be provided upon request. For questions, or to request a donation receipt, please email umfascholarships@gmail.com.

- Monetary gifts: Any person who makes a monetary donation may request a receipt for their gift for tax purposes.
- Instrument donations: Our partner organizations will provide in-kind donation receipts.
- In-kind donation of performance time: Professional musicians (including accompanists) who donate performance time may request an in-kind donation receipt for the amount they would usually charge for that performance.

Questions/Comments?

Email umfascholarships@gmail.com.